

**HOLYHEAD TOWN COUNCIL**

**MINUTES OF THE COUNCIL MEETING MONDAY 4 FEBRUARY 2019 6.00 p.m.**

**Councillors present:** Keith Thomas (Mayor), Richard Parry, Alan Williams, Hywel Williams, Jennifer Saboor, Glyn Haynes, Keith R Roberts, Ken Tatlock, Adrienne Edwards, Mrs Ailia Lewis MBE and Mrs Ann Kennedy MBA

**In attendance:** Richard W Jones Deputy Town Clerk

Robert Henderson Community Services Manager

Mrs P R Scott (Clerk/Typist)

1. To ask the question – “Is any member of the public or any member making a recording of this meeting?

No – one was recording the meeting.

2. Apologies for absence were received by Councillors W J Chorlton, Mrs Beryl Warner BEM, Raymond Jones and Vaughan Williams

Everyone in the Council Chamber stood in silence in sympathy following the passing of Councillor Chorlton's daughter, Heather. The Mayor expressed the Council's condolences to all members of John's family. An official letter of sympathy had already been sent to John and his family from the Town Council.

3. **DECLARATION OF INTEREST BY ANY COUNCILLOR OR OFFICER:**

Councillor Alan Williams in item 5 of the Agenda – Presentation re: Holyhead Marina as he is an employee of Stena Line Ports;

Councillor Glyn Haynes re: Planning application and item 5 of the Agenda as he is a County Councillor on the Planning and Orders Committee

4. **MAYOR'S ANNOUNCEMENTS:**

The Mayor outlined all the meetings, events and visits he had made from December 2018 to the present which had proved to be a busy time. He thanked Councillor Adrienne Edwards and Councillor Beryl Warner for organising the Christmas Day Dinner held in the Holyhead Hotspur Club on the 25 December 2018 and he also thanked the members of the Holyhead & District Round Table for their assistance in the switching on of the Christmas Lights and Parade held on Saturday 24 November 2018. The Mayor stated that the new Premier Inn, the Enterprise car hire business in Kingsland and the hotel at the Woolworths building - this was positive for the town but he would soon be arranging a meeting with other organisations regarding the town centre in trying to attract more business into the town as Barclays Bank was due to close in May of 2019 as well as Superdrug during the month of March 2019.

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**5. To receive a Presentation from Geoff Garrod – Holyhead Marina:**

Mr Geoff Garrod and Mr Ed Hughes explained the plans to re-build the Holyhead Marina following the Storm "Emma" which occurred last March resulting in damage to the promenade, the outer breakwater and the marina pontoons which led to the loss of some 80 vessels, the release of polystyrene into the aquatic environment and which had caused a major economic setback for the local economy. Following this, there has been positive support from the Welsh Government, the County Council and our elected representatives in Cardiff and Westminster. Holyhead Town Council is considered to be the first consultee and the project looks ahead to a permanent safe harbour for Holyhead but is subject to gaining the necessary consents which requires a Harbour Revision Order from the Welsh Government, marine construction permits from Natural Resources Wales and Planning permission from the Anglesey County Council. All will require detailed assessment of the environmental implications of this type of permanent construction in the harbour and this process requires a consultation process not only with statutory consultees like the Harbour Authority and Trinity House, but also with local community groups and elected local representatives.

Through its boatyard facility, the Marina is still in business with a temporary pontoon landing stage to serve visitor demands while the re-build is organised. All the shore-side infrastructures remains in place which includes car parking, showers, toilets, reception offices and marina amenities.

It is proposed that Holyhead Marina's aim is to proceed independently to re-build the marina within its established leased boundaries and build a 400 – 500 berth marina regardless of any other projects apparently on the table at this time. Geoff Garrod wished to gauge Councillors' responses to the proposals and listen to any comments which can then be integrated within the detail of the proposed scheme as they progress the consenting process. It was hoped that the new Marina would be ready in approximately 2 years' time.

Councillors gave their support to the proposed scheme and noted that public access from the promenade was a good idea.

The Mayor stated that when the Old Gaffers held their events at the Newry Beach at the end of August each year that this attracted locals and many visitors to the area.

Following the short presentation, Geoff and Ed left the Council Chamber at 6.30 p.m.

*It was resolved*, proposed and seconded that the Holyhead Marina project be discussed further at the next Finance and Property Sub-Committee meeting.

Minute no. 5363/19

**6. To receive the Minutes of the Council meeting held on Monday 3<sup>rd</sup> December 2018:**

*It was resolved*, proposed and seconded to receive the Minutes as a true record.

Minute no. 5364/19

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**7. To approve the Minutes of the Finance & General Purposes Committee meeting held on Monday 14 January 2019:**

*It was resolved*, proposed and seconded to approve the Minutes of the Finance & General Purposes Committee meeting held on Monday 14<sup>th</sup> January 2019.

Minute no. 5365/19

**8. To approve the Minutes of the Finance/Property Sub-Committee meeting held on Thursday 24 January 2019:**

*It was resolved*, proposed and seconded to approve the Minutes of the Finance/Property Sub-Committee meeting held on Thursday 24 January 2019

Minute no. 5366/19

**9. To receive a verbal Report from Councillor Mrs Ann Kennedy (Re: Meeting of the 24<sup>th</sup> January 2019):**

Councillor Mrs Ann Kennedy raised certain points discussed at the Finance/Property Sub-Committee meeting. She also stated that works were required to up-grade the kitchen area on the ground floor of the Town Hall in the future and referred to what was discussed at the recent meeting of the Trustees of the Penrhos Almshouses Charity which was held at the Town Hall on the 31<sup>st</sup> January 2019.

**10. To approve the draft ESTIMATES for 2019/2020 and Report prepared by Richard W Jones, Deputy Town Clerk:**

Richard W Jones explained that the figures in the draft Estimates for 2019/2020 had been amended following the Sub-Committee meeting of the Finance & Property Sub-Committee meeting of the 24<sup>th</sup> January 2019. He informed the members that the format of the draft Estimates had now changed and was now broken down to show proposed expenditure on each facility the Council was responsible for, thus making it easier for Council members to understand rather than the previous format.

The Celtic bridge cleaning Contract by the Anglesey County Council had now been extended for another year and it is proposed that the Swift Square toilets cleaning would be carried out in-house by the Left Luggage staff in the future following consultation with the staff members concerned.

*It was resolved*, proposed and seconded to approve the amended draft ESTIMATES for 2019/2020 as detailed in the Report, i.e. the total Precept budget for 2019/2020 including the Holyhead Joint Burial Committee is £511,754.00 which is equal to £130.30 per year for a Band 'D' property or £2.52 per week. Any additional funds would be ear-marked for improvements to the Council's assets as and when required.

Minute no. 5367/19

**Richard W Jones, Deputy Clerk and Rob Henderson, Community Services Manager were thanked for the detailed preparation of the draft Estimates for 2019/2020.**

**11. To re-appoint Gwynedd Council as Internal Auditor for 2018/2019:**

*It was resolved*, proposed and seconded to re-appoint Gwynedd Council as the Town Council's Internal Auditor for the financial year 2018/2019.

Minute no. 5368/19

Richard W Jones, Deputy Clerk confirmed that the Internal Auditors rigorously checked that all financial procedures were carried out in the correct manner.

The Mayor then went on to quote part of a document from the Wales Audit office in which the Holyhead Town Council had been mentioned as an example of sound financial management and good practise and this document had been distributed to all Councils in Wales. The officers and staff of the Town Council were congratulated on their workmanship.

**12. CORRESPONDENCE:**

(A) Laura Kudelska, Site Manager, RSPB, South Stack. Holyhead : Proposals to demolish and re-build part of the visitor centre at South Stack Holyhead

*It was resolved*, proposed and seconded to note the information contained in the letter.

Minute no. 5369/19

The Mayor confirmed that representatives of the RSPB had requested a meeting with the Mayor in the near future regarding the proposed parking charges at South Stack.

(B) Siwan Jones, Legal Assistant, Anglesey County Council : Temporary footpath closure – footpath no 12 in the town of Holyhead Order 2019 – (Pont Penllechnest) Kingsland Holyhead

*It was resolved*, proposed and seconded to note the information contained in the Notice of Intention and plan showing the alternative route of the footpath.

Minute no. 5370/19

**PLANNING APPLICATION** : Received after the Agenda had already been sent out.

Planning portal reference PP-07579033 : Full application for alterations and extensions at 59 Garreglwyd Park Holyhead

*It was resolved*, proposed and seconded to make no objection.

The meeting concluded at 7.30 p.m.

Minutes CM 4 2 2019