

**HOLYHEAD TOWN COUNCIL**  
**MINUTES OF THE FINANCE & PROPERTY SUB-COMMITTEE MEETING**  
**TUESDAY 24 SEPTEMBER 2019 10.00 a.m.**

**Councillors present:** Hywel Williams, Jennifer Saboor, Keith R Roberts, Adrienne Edwards and Ken Tatlock

**In attendance:** Robert Henderson Town Clerk/Financial Officer  
Richard W Jones Deputy Clerk  
Mrs P R Scott Clerk/Typist

**1. Apologies for absence** were received by Councillors Keith Thomas, Mrs Ann Kennedy, Alan Williams and Richard Parry

**2. DECLARATION OF INTEREST BY ANY COUNCILLOR OR OFFICER:**  
No declarations were made.

**3. Comparison of Income and Expenditure against budget 1<sup>st</sup> April 2019 – 31<sup>st</sup> July 2019:**

The Deputy Clerk stated that repairs had been carried out to the Town Hall roof by a local Contractor and the Council's Insurance Company had made a payment of £1,233.00.

Also, the Town Council had carried out a 5 year electrical inspection of the Town Hall building and repairs to the Town Clock at Victoria Place had also been carried out.

The Town Clerk stated that payments were due in for the grass cutting Contracts and that Conygar would be making their payment by the end of September 2019 for the greens at the Newry Beach.

The Town Clerk stated that the Empire was doing very well, having been busy during the summer months and admission fees for September 2019 are now reduced in order to attract business during what would be a rather quiet month.

The number of Party bookings for the Playcentre was still good with 365 parties booked each year.

The Town Clerk stated that the staff at the Empire and the Park Pavilion were being swapped around so that the Park Pavilion staff could be given the experience of a busy working environment.

The high level of stock purchased for the Park Pavilion was a concern and this would be looked at in the future by the Acting Community Services Manager and to improve good every day practices for the Park Pavilion. Food wastage sheets would be filled in in the future. It was proposed in the future to install Jack Roe till registers into the Park Pavilion when the current equipment's lease had come to an end.

The Deputy Town Clerk confirmed that when a Town Councillor received an allowance, this had to be included onto the Town Council's website – this was an accordance with the recommendation of the Independent Remuneration Panel.

**4. RECEIPTS AND PAYMENTS 1<sup>st</sup> April 2019 – 31<sup>st</sup> July 2019:**

*It was resolved*, proposed and seconded that all Receipts and Payments be approved.

Minute no. 5472/19

**5. TOWN CLERK TO REPORT ON EMPIRE BUILDING:**

The Town Clerk informed the Committee that an initial meeting had taken place with the owners of the building and that a further meeting was arranged for the near future. Once that meeting had taken place the Town Clerk would report back the outcome to the members of the Sub-Committee.

Minute no. 5473/19

The meeting concluded at 10.40 a.m.

\*\*\*\*\*