

Minutes of the previous Staffing & Audit Sub-Committee on the 16th July
2025 at 2.00PM

Councillors Present: Cllr Ann Kennedy, Cllr Glyn Haynes, Cllr Beryl Warner BEM,
Cllr Susan McGinn, Cllr Keith Roberts.

In Attendance: Robert Henderson (Town Clerk)
Alex Williams (Administrative Assistant)

1. To Ask the Question, Any member or Councillor making a recording of this meeting?

Yes, Alex Williams is taking minutes of the meeting.

2. Apologies of absence were received from Cllr John Chorlton.

3. No Declarations of interest were made during the meeting.

4. To Elect a Chair for the year 2025/2026.

It was proposed, first & seconded that Cllr Ann Kennedy would be Chair for the staffing & Audit sub-committee for the year 2025/2026/

5. To Elect a Vice Chair for the year 2025/2026.

It was proposed, first & Seconded that Cllr Keith Roberts would be vice chair for the year 2025/2026.

6. Minutes of the Previous Meeting.

The Clerk informed the committee that there are no previous minutes & that the sub-committee would start effectively again after the recess in August.

7. Plans for the year.

The Clerk informed the committee that there would be no time to plan ahead in line with Staffing arrangements, The committee were informed that 7 additional new staff have been taken on in line with the recent re-opening of the Empire Play Centre. 4 are temporary summer staff & 3 will be taken on full time in line with the recent disciplinaries from the previous year & the takeover of the Leisure Centre when the time comes.

The committee were informed that all staff would be interchangeable and that with the leisure centre and all new staff will be trained in Food Hygiene, COSHH & Manual handling.

The meeting closed at 14.13PM.